**School Name:** MS 428 - Global Innovators Academy

**District:** 15

**School Site:** 4222 4th Ave, Brooklyn, NY 11232

**Send Cover Letter and Resume to:** info@ms428.org

**POSITIONS**

Guidance Counselor

**DESCRIPTION**

**Our Vision**

**To build the next generation of compassionate global citizens.**

*In a world where divisions keep us apart …* our school is dedicated to showing what is possible when learners across cultures, languages, and backgrounds come together for a common purpose.

We aim to nurture a diverse, inclusive, and culturally aware community of compassionate learners to flourish academically, emotionally, and socially. We empower our students for success in a global society by equipping them with linguistic, cultural, and critical thinking skills necessary to thrive in a multicultural world.

**Our Mission**

**We embrace the power of language, rigorous academics, and cross-cultural collaboration to prepare students for the world of tomorrow.**

Our mission is to foster a safe learning environment centered on valuing an individual’s strength, identity, culture, and heritage and establishing a harmonious diverse community. We are committed to prioritizing high academic achievement through an equitable, culturally responsive curriculum with community service project integration. We provide opportunities for collaboration with parents and local community organizations through service learning to build community impact.

**Our Core Values**

Our school culture is defined by love. Six pillars (core values) of creating a culture of love in the classroom:

* Vulnerability - Own your mistakes and learn from them
* Empathy - Listen to understand
* Empowerment - Value and support each other
* Flexibility - Willing to adapt and open to change
* Integrity- Do the right thing even when no one is looking
* Trust - Build relationships through consistency, reliability, and transparency

Exercising these six pillars across our school allows us to bring resilience, belonging, and encouragement in teaching and learning, and witness both our educators and students flourish.

A 5-day summer planning institute will offer an essential opportunity for staff to be involved in developing the school’s culture and instructional program.

Because we believe that all staff members play an important role in the education of our students, the school will offer opportunities for Guidance Counselors to assist with or participate in activities like:

* After-school and/or Saturday tutoring, enrichment, sports, arts, family programs, and community partnerships
* In-house school committees and/or special programs
* Professional development such as restorative justice and collaborative conversations among staff members
* Home visits to students and families

*Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.*

**ELIGIBILITY REQUIREMENTS**

Licensed certified Guidance Counselor in New York City schools, bilingual Mandarin and/or Spanish preferred, with satisfactory ratings and attendance.

**DUTIES AND RESPONSIBILITIES**

Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school’s mission and core beliefs and to become involved in these essential aspects:

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| * Make appropriate referrals, counseling students, individually and in groups, regarding: academic readiness, discipline, social and emotional development, substance abuse (if trained), conflict mediation, and graduation requirements. * Documenting counseling services using a case note * Collaborating to develop and implement behavior intervention plans to support the academic, social, and emotional development of students * Collaborate with teachers and provide expertise on socio-emotional aspects of learning to develop a guidance-based Advisory curriculum * Participate in the school’s Advisory program and attend professional meetings to support this work * Identifying and making appropriate referrals to meet and support students’ academic, social, and/or mental health needs * Providing orientations (incoming students, workshops, fairs, etc), workshops (PTA/PA, at-risk students, etc), and other public speaking events * Working with the attendance team to help improve student attendance * Attending all IEP conferences and meetings * Facilitating active student recruitment and conducting new student intake |

**SELECTION CRITERIA**

The successful candidate will demonstrate:

* Willingness to carry out the above duties and responsibilities

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| * Evidence of successful counseling strategies with regard to academic readiness, discipline-related guidance issues, social and emotional development, substance abuse (if trained), and conflict mediation * Knowledge of and experience with contemporary issues that affect youth living in high-poverty communities and provide strategies to staff in promoting social and emotional competence throughout the building * Commitment to developing professional goals and objectives in collaboration with the administration that will monitor progress and assess effectiveness in enhancing student development and achievement * Success in working collaboratively with colleagues, parents/caregivers, and partners * Ability to use data to inform counseling practices * Ability to retrieve, organize, and report student data using all NYCDOE data systems (e.g. STARS, AIS, SESIS, OORS, ATS, etc.) * Knowledge of or ability to make referrals for students in need of additional services or alternative placements * Experience collaborating on an interdisciplinary grade-level team * Knowledge of both ELL/ESL standards and Special Education compliance requirements * Evidence of success in collaborating on AIS (Academic Intervention Services) team |

In addition to the cover letter, resume, and interview, applicants must present three references including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

**WORK SCHEDULE & SALARY**

As per Collective Bargaining Agreement